



MEETING MINUTES

APRIL 18, 2018

Folsom Community Center, Activities Room
52 Natoma Street, Folsom, CA 95630

1. CALL TO ORDER

The FFSC meeting was called to order at 1:06 PM. A quorum was present.

Members Present: Ron Phillips, Deborah Grassl, Jamison Larson (City), Kurt Keller (SMUD), Karen Ciraulo, Tom Stuart, Linda Conroy, Tim O'Shea (City), Leighton Johe, Michael Marshall (Parkway), Richard Nevarez (Parkway), Eric Brown-late (SMUD), Kevin Ventura - (PG&E)

Guest: Alison Jones (Assistant Community Manager, Parkway)

Members Absent: Aimee Nunez (City), Lorraine Poggione (City), Lauren Ono (FFD), Elizabeth Dyer (USBOR), Denali Beard (CDPR), Jeff Mussell (PG&E), Chief Rodriquez (FFD)

2. APPROVAL OF MINUTES FROM February 21, 2017 and March 21 MEETINGS

The Council reviewed the draft meeting minutes for February 21, 2018, as prepared and the Treasurer's amounts were corrected. No further changes to the draft Minutes were identified. A motion was brought and seconded to adopt the Meeting Minutes and corrections.

Result: Approved (Unanimous)

Motion By: Karen Ciraulo

Seconded By: Tom Stuart

Ayes: Phillips, Conroy, Ciraulo, Stuart, Johe, Grassl, Larson, Brown, Nevarez, Keller, O'Shea

Nays:

Absent: Rodriquez, Dyer, Beard, Brown, Nunez, Poggione, Ono, Mussell, Ventura

The Council reviewed the draft meeting minutes for March 21, 2018, as prepared. No further changes to the draft Minutes were identified. A Motion was brought by Karen Ciraulo and seconded by Tom Stuart to adopt the Meeting Minutes as prepared.

Result: Approved (Unanimous)

Motion By: Karen Ciraulo

Seconded By: Tom Stuart

Ayes: Phillips, Conroy, Ciraulo, Stuart, Johe, Grassl, Larson, Brown, Nevarez, Keller, O'Shea

Nays:

Absent: Rodriquez, Dyer, Beard, Brown, Nunez, Poggione, Ono, Mussell, Ventura

3. TREASURE'S REPORT

Treasurer Karen Ciraulo reported the following changes to the existing checking and savings accounts for the Council: total funds available are \$ 7,081.26; \$4,980.30 is available in the checking account; and, \$ 2,100.96 is available in the savings account.

4. OLD BUSINESS

A. American River Canyon East VMP

Ron made a motion to approve the final name and authorize the fire safe council Chairperson to sign the adopted ARCE VMP; seconded by Linda Conroy. Should have the approved and signed document by all 5 parties in 30 days.

Result: Approved (Unanimous)

Motion By: Ron Phillips

Seconded By: Linda Conroy

Ayes: Phillips, Conroy, Ciraulo, Stuart, Johe, Grassl, Larson, Brown, Nevarez, Keller, O'Shea

Nays:

Absent: Rodriquez, Dyer, Beard, Nunez, Poggione, Ono, Mussell, Ventura

B. FFSC Social Media (Website & FB) Update / Board Policy Project T

Would like to make the process of submitting new content ,or something else on the website directly to Tom Stuart.

A Motion to adopt the 7 Board Policies was made by Tom Stuart and seconded by Linda Conroy.

Result: Approved (Unanimous)

Motion By: Karen Ciraulo

Seconded By: Tom Stuart

Ayes: Phillips, Conroy, Ciraulo, Stuart, Johe, Grassl, Larson, Brown, Nevarez, Keller, O'Shea

Nays: **Absent:** Rodriquez, Dyer, Beard, Nunez, Poggione, Ono, Mussell, Ventura

C. May 5 Community Wildfire Preparedness Day – Parkway Event

Chief Rodriguez has submitted a Proclamation to the City Council for recognition and presentation of the FFSC on Tuesday, April 24 at 6:30 PM. Please wear FFSC uniform.

1. Michael said he will send out a message in the Parkway HOA newsletter about Community Wildfire Preparedness Day and include a request for a variety of volunteers along with the possibility for homeowners to sign up for safety inspections;
2. Ron said that Chief Rodriguez committed to a fire unit to be present in the driveway at the event;
3. SMUD employees have not responded back to Kurt yet whether they could set up an informational booth. Also, SMUD may be able to participate in some of the other landscaping planning at the event;
4. Ron said that FFSC is looking for 5 volunteers to staff the FFSC booth in shifts;
5. Michael said that the Parkway's city lighting and landscaping district committed to participating at the event and have a chipper available. Tom asked if there were any Parkway landscaping volunteers who have actual skills and abilities; if so, he could lead a couple of crews with a two pronged approach: raking and tarping leaves, and limbing and chipping;
6. All volunteers will need to sign a waiver to cover liabilities;

7. And FFSC has gloves and goggles to lend the volunteers;
8. Homeowners who request evaluation of their homes for fire safety should be told that the evaluation is for outside areas only.
9. Karen will reach out to Lauren to find out how many brochures, wrist bands, etc. are available to give out for this event.

5. NEW BUSINESS

A. City of Folsom Fuel Reduction Plan

1. Kevin got back to Jamison and he didn't see anything else to comment on.
2. SMUD didn't have any identified issues or problems with the Plan.
3. It was noted that SMUD does have some tall trees in the power lines easement along Folsom Auburn Road that on the east side. It wasn't known whether this area was in the Plan or not. Tom will take this issue up with Josh.
4. Jamison said that the City doesn't have any other environmental work to do for the Plan.

B. 2018 Strategic Planning Toolbox / Project Assignments

1. The CWPP is due to be updated. Leighton has started to outline which areas that he believes need to be included in the Update, and what costs may be incurred for the Update. He will have a list of changes or additions to introduce next meeting. Ron suggested that a sub-committee be put together for the South of 50. Deborah brought up a new River District that is described in the Draft General Plan Update and the Draft General Plan Update EIR being planned for economic and recreational purposes not yet noted in the CWPP. Both the General Plan Update and EIR are slated for City Council adoption early this summer and there are no fire, or wildfire, safety preparedness contained in the descriptions.
2. The Executive Committee discussed two new policies for the Bylaws for the members consideration: Conflict of Interest and Discrimination.

C. CFSC 2018 Grant Application Period

1. Deborah gave an over view of the Fuel Reduction grants workshop she attended April 5, 2018 given by Cal Fire. It was pointed out that federal land (whether leased by the State or not) were excluded from the grant criteria. The grants have a short window of time in which to submit a long and complicated application and supporting materials, require a 25%/75% match of cash or indirect funds, grant winners announced in June, grants are valid for two years, no grant monies are released before November of the first year, and there is a 6-8 week delay in reimbursement after claims are made. In addition, it was recommended that applicants weight their grants by showing added value: combine projects, partners and agencies; apply for a large amount of money that could then be disbursed out to smaller projects within the combined grant; and describe overall the combined benefit or impact.
2. Eric observed it would be good to identify a project well ahead of the Cal Fire grant application period, get out in front of the project's environmental work and be shovel-ready in case one of these Cal Fire grants did come through.
3. Ron said that he would talk to the Chief and to Lauren to see if the Fire Department, and other HOAs, would like to partner in identifying a project for one of these Cal Fire grants for 2019/2020.
4. Eric mentioned that PG&E, too, has a shorter time frame for grant applications and perhaps FFSC and the City of Folsom might want to pursue PG&E's granting process as well.

D. FY2018-19 Preliminary Budget

Karen and Linda are working on the 2019 budget to introduce to the Board at next month's meeting.

6. ROUNDTABLE

- A. City of Folsom – no report**
- B. California State Parks – no report**
- C. U.S. Bureau of Reclamation – no report**
- D. SMUD –**
 - 1. Kurt will be attending the VMP site visit on April 24, for a Phase II walk through. Ron pointed out the need for the actual width measurement of the utility easement is still outstanding.
 - 2. Eric said some gray pine trees next to the State Powerhouse are a hazard and will be taken down. Tim said that when the approved trail expansion project going past the Powerhouse continues, many more trees around the Leidesdorff/Riley Street area will be removed because the roadways are slated to be reconfigured.
- E. PG&E – no report**
- F. Folsom Bluffs HOA –** Linda has tried to get a right of entry from Jim Micheals at State Parks for weed abatement and brush removal, but still no response.
- G. Lake Natoma Shores HOA –**

21 Homeowners on Young Wo Circle, whose backyards run along the abandoned Figueroa Street, owned by the Lakeside Lawn Memorial Cemetery, needs shrub and weed abatement maintenance. Two years ago this land was cleared of trees and brush. In the interim shrubs and brush have grown back very thick. Ron said that he will reach out to the Fire Department to see what reminder notices the Department may have already sent out, and to check on their agreed-upon maintenance plan. He will get back to Deborah, who will inform the Young Wo homeowners.
- H. Parkway HOA –** The May 5th Community Wildfire Preparedness Day event is coming up. Richard has contacted the Fire Dept. about staging the event in the parking lot. The Fire Dept. committed to providing an engine or rig for the public to view. Should the Police Dept be contacted about traffic control? Tim suggested that the City's road department could bring the road-calming reader boards and set them up to warn motorists ahead of time of an event slowing traffic ahead.

7. NEXT MEETING – Rescheduled to Wednesday, May 23rd.

Due to the unavailability of many members for the regularly scheduled date, the next FFSC meeting has been rescheduled to Wednesday, May 23rd at 3-4:30PM at the Community Center Activities Room.

8. ADJOURNMENT

The meeting was adjourned by Chairperson Phillips at 2:29 PM.

Respectfully submitted,
Deborah Grassl, FFSC Secretary